



DEAR DISTINGUISHED VENDOR,

Thank you for registering for the 2010 Gourmet Getaway—*Cuisine for a Cause*. This is a unique opportunity to showcase your business. This letter outlines IMPORTANT information to remember.

GOURMET GETAWAY—*Cuisine for a Cause*

- Thursday March 25, 2009 / 5:30 PM – 8 PM
- Keenan Motors 2nd Floor Showroom, Rt. 313, Doylestown, PA
- 5:30 PM – 8 PM

VENDORS

- Provide enough tastings for the estimated 500 people*
- Be aware the Board of Health will be there and **all foods must meet temperature guidelines.**
- Food should be brought HOT or COLD to the event
- We will provide 8 ft table, linens and napkins**
- Table assignment will be given as you arrive at event
- Setup Time: 3 – 4:30 PM / Food Inspector: 4:30 PM / Start serving: 5:30 PM
- Bring your own dollies, serving utensils, chafers, fuel and ice
- Bring menus and business cards for people to take
- Decorate your table to improve “appeal”

VENDOR DEADLINES

FRIDAY, JAN. 22, 9AM at the CBCC – CHEF SHOOT (*Publicity Opportunity*)
Chefs and/or owners only, this photo will be used for print and website
RVSP for photo shoot by Friday, January 15th to
Carrie Lager at 215.489.1673

FRIDAY, JAN. 22 – RECIPE DUE (*Publicity Opportunity*) *Newspapers want recipes!*
Send recipe via email to: hfc365@verizon.net
The recipe will need to be photographed, to be submitted to newspapers.
We will come to you to shoot the recipe the week of January 25th

FRIDAY, JAN. 29 – FORMS DUE / FAX 215.348.7154

1. Dept. of Health Form (***Women in Business Committee will pay the fee!***)
2. Food Selection & Material Request Form
3. Cert. of Insurance
 - *Vendors serving FOOD*
Must show Central Bucks Chamber of Commerce as “Certificate Holder”
 - *Vendors serving ALCOHOL*
Must have the CBCC noted as “Additional Insured”

*WEEK OF MAR. 15 – HEAD COUNT

We will call to give a final amount of samples needed for the event.

THURSDAY, MAR. 25, 3 PM - GOURMET GETAWAY SETUP

Food Selection & Material Request Form

Please fill in this form and fax it back to the CBCC 215.348.7154

DEADLINE: FRIDAY, JANUARY 29th

Restaurant Name: _____

Contact name & phone: _____

Food Selection *(please specify)* _____

Which best describes your selection:

____ Hors D'oeuvres ____ Entrée ____ Soup ____ Salad ____ Dessert
____ Beer ____ Wine ____ Other *(please specify)* _____

***Please do NOT change your food selection without consulting us.
We have been careful to coordinate an overall varied menu for the guests.***

RESTAURANT REQUEST

The following items will be provided if requested. Please circle if you need any of the following:

Access to electricity	Y	N		
Fork	Y	N	Spoon	Y N
Plate	Y	N		
Will need assistance serving food	Y	N		

YOUR CONTACT PERSON IS

Name: _____ Phone: _____

E-mail: _____

Additional questions please contact:

Restaurant Chair: Linda Gustafson / 484.695.6465 / info@tastingsandtours.com

Event Chair: Karen McGinn / 215.355.6383 / karen@heavenonaplate.net

FAX (215.348.7154) OR MAIL TO:

Gourmet Getaway 2009 c/o Central Bucks Chamber of Commerce

Bailiwick Office Campus, Suite 23, 252 West Swamp Road, Doylestown PA 18901

VISIT www.GourmetGetaway.org for more vendor or event information!